
DODGE PARK
SHELTER RESERVATION FORM

NAME OF RENTER: _____

ADDRESS: _____

PHONE NUMBER: _____ OR _____

EMAIL ADDRESS: _____

SHELTER (Shelter #1 with or w/o kitchen; Shelter #2; Gazebo): _____

DATE AND TIME REQUESTED: _____

My signature below indicates that I have provided the above requested information truthfully and I accept the responsibility for the observance of all park rules and regulations by my group. I agree to hold harmless the Village of Beverly, its agents, employees, officers, and contractors from and against all liabilities, claims, demands, judgements, cost of fees including without limitation reasonable attorney's fees arising in a manner from and all use of the facility.

RENTER SIGNATURE

DATE

AMOUNT FEE PAID: \$ _____

VILLAGE OF BEVERLY (RECEIVED BY)

DATE

Dodge Park is located on the public square between Sixth, Seventh, Center, and Park Streets in the Village of Beverly. The picnic shelters at Dodge Park are available on a first come, first serve basis. The two large shelters and gazebo may be reserved in advance. By making a reservation and paying the required fee, you are assured of having exclusive use of a shelter, however, the park will remain open to the public. Amenities include picnic tables, electricity, parking, playground, and restrooms. Fees for daily rental are as follows:

Shelter #1	\$50.00
Shelter #1 with kitchen	\$125.00
Shelter #2	\$50.00
Gazebo	\$50.00

Fee must be paid in full at the time of reservation with cash, check, or money order payable to: Village of Beverly, 919 Mitchell Avenue, Beverly, OH 45715

Shelter Rules:

- Reservations for shelters or gazebo may be made no more than one year in advance. Reservations are not guaranteed until payment is received.
- Picnic tables are to remain in the shelters.
- Rental does not allow for amplified music.
- Kitchen renters are responsible for emptying and cleaning the refrigerator and freezer; turning off stove, oven, water, and lights; and locking the kitchen doors and windows upon exiting the facility.
- Portable grills are prohibited inside the shelters.
- Supplies such as soap, paper towels, and toilet tissue are not provided by the Village.
- Renter is responsible for damage, loss, and costs of excessive clean-up.
- A refund for cancellation shall be honored if requested at least two weeks prior to date of reservation. A date may be changed if requested at least two weeks prior to original rental date, subject to availability.
- Decorations must be removed and disposed of properly.
- All garbage and trash associated with the rental must be picked up, bagged, and deposited in the trash dumpster or removed from the park.

Park Regulations:

- Village parks are open to the public from dawn until dusk.
- No person shall disturb, dig, deface, remove, or destroy any trees, shrubs, or other landscaping in Village parks.
- No person shall install, plant, build, or place any trees, shrubs, plants, flowers, buildings, benches, monuments, equipment, etc. in Village parks without authorization from Village.
- No person shall deface, carve, paint, remove, or destroy any building, sign, fence, tables, playground equipment, or other Village property.
- No campers or tents are allowed in Village parks.
- A dumpster is provided for those using Dodge Park. A person disposing of garbage or trash generated elsewhere may be charged with theft of service.
- No person using the park shall dispose of any garbage, trash, or other waste material in any manner except by placing in appropriate receptacles or removing from park.
- Pets must be attended and on a leash or in a cage at all times. Pet owners are responsible for picking-up after their pets.
- No person shall distribute handbills or other advertising matter in any Village park.
- There shall be no solicitation in any Village park without authorization by the Village.
- Petting zoos, amusement rides, water games or slides, paintball games, bouncy houses, concessions, and vendors are prohibited except for special events conducted by a company or organization that has a current certificate of insurance on file, naming the Village of Beverly as an additional insured.
- No person shall engage in any disorderly conduct or be intoxicated or under the influence of any illegal substance in any Village park. Possession and consumption of alcoholic beverages and illegal substances are prohibited in Village parks.
- Fires must be confined to personal grills.
- Parking is allowed in designated areas only. No parking or driving in the grass.
- No person or group may interfere with any event or activity authorized by the Village.
- The Village is not responsible for any damaged, lost, or stolen items.
- The Dodge Park playground area is a tobacco-free area. The use of tobacco products is prohibited.
- Failure to abide by these rules and regulations may result in violators ejection from a Village park.